

Information for Writers







Accessible guidelines for writers



British Journal of Learning Disabilities

Information for Writers

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Part 1: What is this information about?



This information tells you what the words **article** and **journal** mean.



What is an article?

An **article** is like a story about something in real life.



What is a journal?

A **journal** is like a magazine with lots of different **articles**.



This information tells you how **you** can write in a **journal**.

Part 2: What is the British Journal of Learning Disabilities?



The **British Journal of Learning Disabilities** has lots of **articles** about people with learning disabilities.



The **articles** are about things like health, housing, money, school and college.



Who reads it?

People who work with people with learning disabilities read it.



Who writes in it?

People who work with people with learning disabilities write in it.

People with learning disabilities write in it.



What can you write about?

You can write in the **journal** to tell people about a project you have done.

You can write about things that are important to people with learning disabilities.

Part 3: Writing

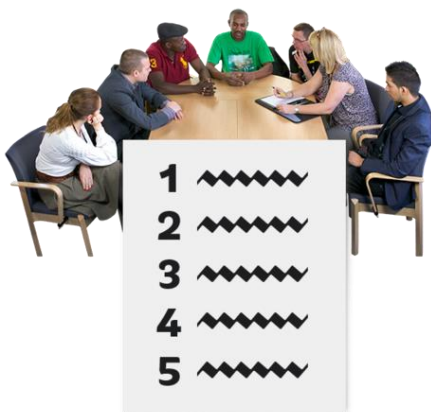


The **British Journal of Learning Disabilities** asks people to write in a certain way.

You should write 5 steps.

These steps are:

1. What is this about?
Why is this important?
2. What we did
3. What we found out
4. What does this mean?
5. Summary



Form for Writing an Article



What is this form for?

This form is to help you write your **article**.

Every page of the form has a box to write a different part of your **article**.

You can use the **Form for Writers** to help you plan and write your article.



Next you can find out more about what to write in each step.



Step 1. What is this about? Why is this important?

This is called the **introduction**.

In this step,:



- Write about why you did the project.

OR

- Write about why you want to tell this story.



- Tell people what the **article** is about



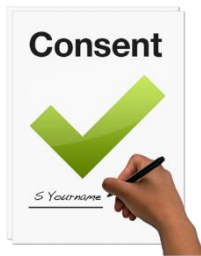
- Tell people why it's important

Step 2. What we did

This is called the **method**.

In this step, you tell people what you did.

If you did a project, answering these questions will help you:



- Who did you talk to?
- Did people make their own choice about taking part?
- When did you do the project?
- What questions did you ask?
- Did you use easy read materials?

Step 3 What we found out



This is called the **results**.

In this step, you tell people what you found out.



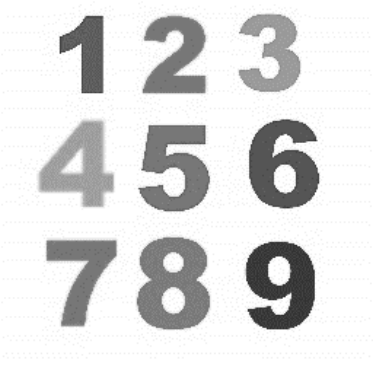
If you did a project, you can write about what people said.

OR

You can tell your story.



You could use words to tell people what you found out.



You could use numbers to tell people what you found out.



Step 4. What does this mean?

This is called the **discussion**.

In this step, you tell people what your project means.

OR

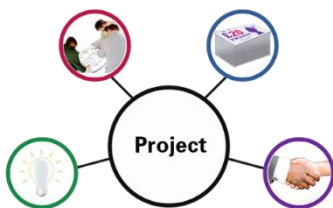
You tell people how your story can help other people.



You can tell people if you found out anything new.



You can write about your ideas for what to do next.



You could tell people your ideas about other projects you want to do.



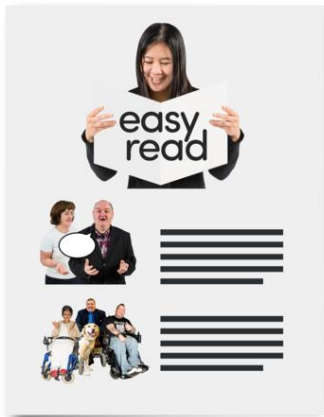
You could tell people your ideas about how to make things better.



Step 5. Summary

In this step, you tell people the most important things in your **article**.

This goes at the start of your **article**. But it is easier to write it last.



This part is short.

You only need to write a few sentences.

You could use bullet points.

Your bullet points could include:

Summary

- _____
- _____
- _____
- _____

- The most important points in the **introduction**
- The most important points in the **method**
- The most important points in the **results**
- The most important points in the **discussion**

Part 5: What happens next?



When you have finished writing your **article**, you e-mail it to the **British Journal of Learning Disabilities**.

Or you can use the online system.

You might need to ask someone to help you to do this on a computer.



People at the **journal** will read your **article**.



When they have read your **article**, they will send you an email.



The email will tell you what they liked about your article.

They might ask you to make some changes.



When you make changes, you email the article back to the **British Journal of Learning Disabilities**.



If they like it, they will tell you that they will print it in the **British Journal of Learning Disabilities**



This can take a long time!

It normally takes about 6 months.

Sometimes it takes a year or even longer.



You will be able to read it on the computer or in the magazine!

Good luck with writing your **article!**

Thank you to everyone in The Journal Project: Aisha, Sam Attah, Colin, Lucy and Tracy - Self-advocates from Lewisham Speaking Up.

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With thanks to Three Cs for letting us use their meeting room.



South London and Maudsley **NHS**
NHS Foundation Trust